
About the Facility

Located in the heart of the Sycamore Park District Golf Course, the Clubhouse's exquisite view provides the perfect setting for any occasion. With a maximum capacity of 110 people, this facility can be used for a variety of occasions. This affordable facility offers a carpeted, spacious, and smoke-free environment with handicap accessibility.



Reservations may be made up to one year in advance. The Clubhouse offers both indoor and outdoor seating. Upon request, the outdoor deck, overlooking the beautiful, tree-lined fairways of the golf course, may be used. The Sycamore Park District Clubhouse is conveniently located on Route 64 just minutes east of downtown Sycamore. To book your next event please call the Administration Office at 815-895-3365.

Catering

Several options are available when the Sycamore Park District caters your event. Whether you are planning a small business luncheon or a formal wedding dinner, we can provide a great meal at a reasonable price. Ask to see our catering menu for a sampling of what we have to offer. Don't see what you want? Just let us know and we will do what we can to make your food selection just right! Catering requests must be finalized no less than 14 days prior to the date of the reservation. A fifty percent deposit is required two weeks prior to your function with the remaining balance due the day of your rental.

Bar

Sycamore Park District can offer a full-service bar for your rental. No outside alcohol is allowed. Arrangements can be made from an open bar to a cash bar and anything in between. No additional fee is charged for the bartender.



Rental Fees

The rental fee for the Clubhouse is \$50 per hour. You must allow for set-up and clean-up time. A cash deposit of \$100 is required for all rentals.

The rental fee may be paid by cash, check, or credit card and is payable in full when making the reservation. The security deposit, due with the rental fee, will be returned at the end of your function providing all catering and bartending fees have been paid and there are no damages or excessive clean-up. Supplies will be provided for cleaning.

If you would like Park District Staff to set up for your function, we can do so. The fee will depend on the amount of time required, typically \$25 to \$150.

Your party is over and you just want to go home? Leave the clean-up to us! For \$50 we will take care of it all. Just let us know when booking your rental.

Rules for Rental

No rental is considered confirmed until proper forms have been completed in their entirety, and all fees are paid in full. At that time, a receipt of your payment will be given to you as confirmation of your rental. No reservations will be made over the phone.

A Sycamore Park District staff member will be present during your rental.

Cancellations must give at least a thirty (30) day notice to receive a full refund.

Rentals include the designated room only.

General Rules

The Sycamore Park District is a public facility, so complete privacy cannot be guaranteed.

No smoking is allowed in the Park District Clubhouse or on the outside deck. Smoking is allowed outside but you must be 15 feet away from any entrance or window. Please use designated receptacles to dispose of any tobacco waste.

Written request is needed for exceptional services or circumstances (example: D.J.)

Nails, tacks, or tape are not allowed when decorating.

Fog machines are not allowed.

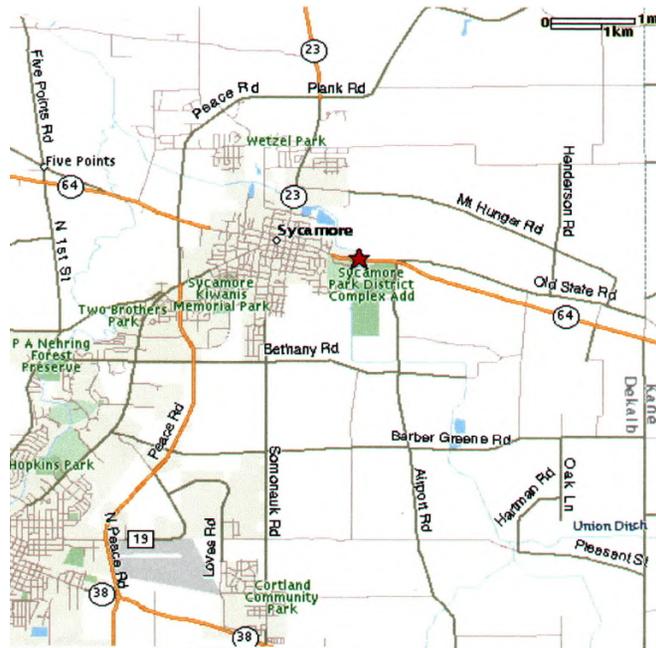
Gambling on park district property is prohibited.

Golf is available at regular rates to any and all patrons of your event. (You may contact the pro shop 815-895-3884 for those rates and to schedule tee times.) We do ask that if you do not wish to play, to refrain from walking on the course.

Children must be under adult supervision at all times. Do not allow them to wander outside onto the golf course or into the parking lot.

You are responsible for any damages done by you or anyone in your group.

The Sycamore Park District reserves the right to reject any request for reservation of its facilities.



For additional information or to rent the Clubhouse facility please contact the Administration Office at 815-895-3365.



Sycamore Park District Clubhouse Rental Information

940 E. State Street
Sycamore, IL 60178
Telephone: 815-895-3365

“Sycamore Park District - We put the MORE in Sycamore.”